

Communities and Partnerships Service Delivery Plan 2019/20

Overview of Service

The Communities and Partnerships Services team comprises 4 members of staff: 1 Communities and Partnerships Manager FT, 1 Communities and Partnerships Support Officer (P/T), 2 Ely Riverside Enforcement Officers (PT).

The remit of the team is to lead the Council's statutory obligations under the Localism Act and develop and implement Council strategies and policies that promote community partnerships, resilience and engagement.

The work of the team includes:

- the delivery of the district's Tourism Strategy;
- delivery of the Council's Vulnerable Community Strategy which seeks to address the needs of communities most at risk of vulnerability;
- consultation and engagement with communities;
- management of community grants and Asset of Community Value nominations;
- support to key voluntary sector bodies;
- development of the District's award winning Ely Country Park; and,
- management the Council's mooring enforcement scheme.

How does the Service link in with our Corporate Plan?

We contribute to the Council's Corporate Plan in the following areas:

- Delivering a Financially Sound and Well Managed Council.
- Making East Cambridgeshire "A Fantastic Place to Live, Work and Visit."

The cost to run the service each year totals: £272,241.00

Strategy Map 2019/20



Commitments towards our Vision

Communities and Partnerships Service Delivery Plan 2019/2020



Performance Measure	Link to Corporate Plan Priority	Target and reporting timescale (i.e. 6 monthly or annually)	Baseline from previous year/output from previous year	Owner and co-owners
Ensure that the district's green spaces meet the needs of the local community	A Fantastic Place to Live, Work and Visit	Ensure that Ely Country Park continues to serve as a destination for the entire district and beyond to enjoy by delivering the Improvement Plan 2017-20, projects include: <ul style="list-style-type: none"> - Provide toilet provision during the summer months - Consultation with site users to identify potential opportunities to inform future improvement plans by March 2020 - Identify external funding opportunities for Ely Country Park 	New picnic and play area installed Toilet provision provided during summer months Ongoing consultation with site users to inform future priorities and Toilet Feasibility Study Additional seating provision installed	Michelle Burrell-Barnett - Communities and Partnerships Support Officer Lewis Bage - Communities and Partnerships Manager
		Conduct Toilet Feasibility Study for Ely Country Park by March 2020	Consultation carried out with site users to inform study and research into options conducted	Lewis Bage - Communities and Partnerships Manager
		Submit Green Flag accreditation applications for Ely Country Park and Jubilee Gardens by 31st January 2020	Successfully achieved Natural England Country Park accreditation for Ely Country Park Successfully achieved Green Flag Park accreditations for both Ely Country Park and Jubilee Gardens	Lewis Bage - Communities and Partnerships Manager
		Enforce the Council's mooring management scheme at Ely Riverside ensuring that all timescales and procedures are adhered to during 2019-20	100% of enforcement timescales and procedures adhered 35 Mooring Charge Notices issued and processed	David Heighway and Roland Perry - Ely Riverside Officers Michelle Burrell-Barnett - Communities and Partnerships Support Officer Lewis Bage - Communities and Partnerships Manager
		Link to ECDC Mooring Management Scheme webpage: https://www.eastcamb.gov.uk/content/council-owned-moorings		
		New commercial operator in place at Ely Riverside during 2019.	Invitation for expressions of interest issued	Michelle Burrell-Barnett - Communities and Partnerships Support Officer
	Conduct consultation to ensure that Ely Riverside is meeting the needs of users.	Replacement of fendering complete	David Heighway and Roland Perry Ely Riverside Officers Michelle Burrell-Barnett - Communities and Partnerships Support Officer	

Support community resilience and wellbeing and maximise visitor spend		Deliver the outcomes of the district-wide Tourism Strategy	No baseline data was identified in the previous 12 months due to research and consultation exercises being conducted to inform the strategy.	Lewis Bage - Communities and Partnerships Manager
		Deliver the Vulnerable Communities Action Plan, projects include production of signposting documents, development of community resilience plans and exploration of Timebank initiatives, encouraging dementia friendly communities	Council-wide Action Plan to be delivered by end March 2020	Lewis Bage - Communities and Partnerships Manager Michelle Burrell-Barnett - Communities and Partnerships Support Officer
		Ensure that all Assets of Community Value nominations are processed in accordance with the statutory obligations under the Localism Act and that a decision is made within 8 weeks of receipt of application	4 nominations received, 100% of timescales met	Michelle Burrell-Barnett - Communities and Partnerships Support Officer
		Manage Service Level Agreements between the Council and voluntary organisations to provide help and support residents in need during 2019/20.	SLAs in place Service monitoring and support ongoing	Lewis Bage - Communities and Partnerships Manager
		Management of Section 106, Community Fund and Community Facilities Grant schemes and the implementation of the Grants Review recommendations including signposting to other funding sources	8 Community Funds awarded. 5 Section 106 grants awarded. 3 Facilities Improvement Grants awarded. Grants Review completed in January 2018.	Michelle Burrell-Barnett - Communities and Partnerships Support Officer
Ensure that the Council engages effectively with Parish Council's and communities		Deliver one East Cambs Parish Council Conference to provide a forum for better communication across the district by March 2020	1 x Parish Conference delivered in January 2019.	Michelle Burrell-Barnett - Communities and Partnerships Support Officer
		Delivery of Community Engagement Action Plan including development of a community engagement toolkit	Community Engagement Strategy approved by Community Services Committee in January 2019.	Lewis Bage - Communities and Partnerships Manager Michelle Burrell-Barnett - Communities and Partnerships Support Officer
Ensure that staff have all the necessary skills to maximise their input service delivery	Delivering a Financially Sound and Well Managed Council	Support the continued professional development of the team to ensure that they are meeting with personal and professional career development opportunities	Opportunities continually reviewed. Internal training provided.	Lewis Bage - Communities and Partnerships Manager

<p>Ensure that the Council's corporate risks are managed effectively and mitigations are put in place to reduce impact.</p>		<p>To regularly review higher level corporate risks, including:</p> <ul style="list-style-type: none"> • Assets of Community Value applications not managed in accordance with Localism Act statutory obligations • Grants not managed in accordance with procedures • Mooring enforcement not compliant with the Council's contract law enforcement processes 	<p>100% compliance with obligations</p>	<p>100%</p>	<p>Chris Bagwell Partnerships Manager</p>	<p>L</p>
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